



## AUTOMATIC PAYMENT PLAN

By signing this form you authorize **Redwood Electric Cooperative** to initiate variable entries to your checking or savings account. Your payment will be electronically transferred to Redwood Electric Cooperative on the 6th of each month. If the 6th falls on a weekend or holiday, the transfer will be made on the following business day. This authority will remain in effect until you notify the cooperative. Notice must be given at least four business days prior to the due date on my electric bill.

Once you have signed up for recurring payments, your bill will contain the following message: **ACH-Do Not Pay/ AUTOMATIC PAYMENT**. The amount will be automatically deducted from your bank account on the due date or the next business day of each month. **Remember: The amount currently due on your account should be paid in your usual manner. It will NOT be automatically drafted.**

### How Do I Apply for the Automatic Payment Plan?

**Option 1: Complete, detach and return the bottom portion with a voided check or deposit slip to:**

Redwood Electric Cooperative  
60 Pine St.  
Clements, MN 56224

**Option 2: Log in and sign up for Automatic Payment through our Smarthub link or by downloading the Smarthub App on your smart device.** If you want to set your ACH up with a credit or debit card, you will need to do so through Smarthub.

<https://redwoodelectric.smarthub.coop>



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### Automatic Payment Plan Authorization

Name on Account: \_\_\_\_\_

Billing Address: \_\_\_\_\_

REC Location or Account #: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Bank Name & Address: \_\_\_\_\_

Routing #: \_\_\_\_\_ Bank Account #: \_\_\_\_\_

Withdraw my payment from:  Checking  Savings

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By signing this form, I authorize **Redwood Electric Cooperative** to initiate variable entries to my checking, savings or credit card account. This authority will remain in effect until I notify the cooperative. Notice must be given at least four business days prior to the due date on my electric bill.

Once you have signed up for recurring payments, your bill will contain the following message:

**ACH-Do Not Pay/ AUTOMATIC PAYMENT**. The amount will be automatically deducted from your bank account or charged to your credit card on the due date or the next business day of each month.

**This form is ONLY for ACH assigned to checking or savings accounts. Credit and debit cards must be set up through SmartHub.**